



# 2023 Maple Ridge Pitt Meadows

## COUNTRY FEST

29<sup>th</sup> and 30<sup>th</sup> July

### Volunteer opportunities

#### **Home Arts and Gardening building**

About the section – This year's theme is 'Country Roots and Cowboy Boots'. This busy building houses the needlework, arts, crafts, baking, photography and garden produce that the residents of our communities have entered into the competition. As these items are on display for everyone to enjoy, having a watchful eye over these precious articles is needed.

Responsibilities:

- Assist section convenor with the set up of props, tables etc. for each section on Monday 24<sup>th</sup> and/or Tuesday 25<sup>th</sup> July
- Assist section convenor to receive the exhibits
- Assist section convenor to document the results of the competition from the official judges
- Assist section convenor with the artistic displaying of exhibits
- Assist section convenor with oversight of the exhibits during the fair Saturday (10am – 8pm) and Sunday (10am – 6pm)
- Assist section convenor to collate the entries by person for collection Sunday (6pm – 7pm)
- Assist section convenor with the pick up of entries on Monday 31<sup>st</sup> July (4pm – 7 pm)

## **Volunteer kitchen and hospitality**

About the section – Our volunteers are paramount to the successful operation of the fair and ensuring that they have access to regular meals is vital. Food Safe is required for this area.

Responsibilities:

- Assist the main kitchen with the setting up, serving and clearing away after meal times – Saturday noon – 2pm and 5pm – 7pm; Sunday noon – 2pm
- Offer and deliver light refreshments to judges

## **Grounds assistant**

About the section – There are a number of setup and ground preparation activities that need to occur prior to the opening of the event. Team work is of utmost importance for this role.

Responsibilities:

- Assist the grounds person with the physical set up of the fair commencing Saturday 15<sup>th</sup> July (moving equipment and supplies to various locations)
- Assist the grounds person with set up of tents Thursday 27<sup>th</sup> July
- Assist with general grounds activities during the event
- Assist with the physical tear down of the fair on Monday 31<sup>st</sup> July

## **Safety**

About the section – Safety is of great importance during the event to ensure vendors and visitors have a positive and safe environment.

Responsibilities:

- Friday 28<sup>th</sup> July and during the event - ensure Market Place and Food Truck vendors are set up according to the regulations
- Saturday 29<sup>th</sup> July 10am – 8pm and Sunday 30<sup>th</sup> July 10am – 6pm – regular walkthroughs of the grounds to note, report, assess and amend any possible hazards

## **Information/office assistance**

About the section – This position is ideally suited for a person who can assist with general admin work as many of the key event personnel are on the grounds a lot of time during the event.

Responsibilities:

- Be in the office to take/answer general queries
- Ensure that event personnel have radios for communication
- Take action/contact the relevant event personnel for queries/incidents